



## Kenora Event Centre Committee Special Meeting Minutes

Thursday, August 29, 2013

12:00 p.m.

Kenora Recreation Centre Colleen's Office

**ACTION**

**PRESENT:** Chris Van Walleghem, Co-Chair  
Mike Dietsch, Co-Chair  
Rory McMillan, Councilor  
Ruth Illman  
Judy Bain  
Colleen Neil, Recreation Manager  
Megan Derouard, Recreation Programmer

**REGRETS:** Laci Dingwall  
Heather Lajeunesse, Deputy Clerk  
Kerri Holder, Administrative Assistant

**Chris called the meeting to order at 12:00 noon.**

### **A. Items:**

#### **1. Purpose of the Meeting**

The special meeting was called to go over and possibly make changes to the RFP for provision of professional design and feasibility planning services for the Kenora Recreation Centre expansion project.

#### **2. Request For Proposal Document**

The RFP was reviewed and revisions made.

#### **Moved by M. Dietsch, Seconded by J. Bain & Carried:-**

That the RFP was now reviewed, accepted and ready to go out on Friday, August 30<sup>th</sup>, 2013.

Colleen will send out the final RFP document to the Committee and make it available to the public.

#### **3. Other Business**

The monthly meeting for September 3<sup>rd</sup> has been cancelled with the next meeting set for Monday October 7 at 5:30 p.m. upstairs in the Kenora Recreation Centre. The meeting on October 7<sup>th</sup> will be to go over the RFP submissions.

Meeting adjourned at 12:40 p.m.

**C. Neill**